



SMITH - LUCAS LANDSCAPE ARCHITECTURE SCHOLARSHIP

REGULATIONS

1. Purpose

The SMITH - LUCAS Landscape Architecture Scholarship was established in 2019 to encourage Lincoln University landscape architecture students to undertake MLA research thesis year that focuses on rural landscape issues.

Up to four scholarships are being awarded for the purpose of improving the planning and management of rural landscapes in Aotearoa New Zealand to become more sustainable in the face of global challenges such as climate change and systems adaptation. The scholarships aim to support recipients in the School of Landscape Architecture to learn about and contribute to better landscape planning, design and management in the rural sector.

2. Number/Value

Up to four scholarships shall be awarded for studies undertaken in 2020. The value of each scholarship is approximately \$8,000 to cover tuition fees for one year of study, the length of time required for the completion of a 120-credit MLA (thesis year only) programme, assuming full time study.

In addition to this payment, the recipient may also have the opportunity to be considered for a work placement upon successful completion of their degree.

3. Eligibility

Applicants must:

- 3.1. Be students who are eligible to enter the NZILA accredited Master of Landscape Architecture degree at Lincoln University in the semester immediately following the award of this scholarship. Applicants may be either entering into a full one year or part-time two year MLA (thesis year only) programme.

This includes students that have just graduated with a BLA, and professionals with an accredited BLA who are returning to university for their MLA. It is also open to

graduate entry students who qualify for an MLA after one year in the BLA grad entry programme, and transferring MLA students (e.g. students coming in from other accredited Landscape Architecture programmes of study).

- 3.2. Be a New Zealand or Australian citizen or a Permanent Resident, or an international student who has completed at least 2 years of full-time study in New Zealand. (Any international student must have the legal right to undertake work in New Zealand, both during study and following completion of the programme.)

4. Selection Criteria

The scholarship will be awarded based on the following criteria:

- 4.1. Academic Merit which is defined as achieving an overall course performance of the equivalent of an accredited Bachelor of Landscape Architecture with First or Second class Division One Honours;
- 4.2. Statement of research interest and/or proposed project for review;
- 4.3. Submission of a selection of relevant research work from 3rd and 4th year design and other relevant papers.

5. Selection Committee

The scholarship shall be awarded based on the recommendation of a Selection Committee comprising:

- 5.1. The Convenor of the Lincoln University Scholarships Committee (or nominee), and
- 5.2. The Head of the School of Landscape Architecture (or nominee), and
- 5.3. A representative from Ben Smith and/or Di Lucas.

The selection committee may request the applicant to attend an interview as part of the selection process. Lincoln University School of Landscape Architecture staff will ensure only students having the capability and motivation for a successful completion will be admitted into the programme.

The selection committee may refrain from making an award if it finds no candidate of sufficient merit.

The decision of the selection committee is final.

6. Tenure

- 6.1. Each scholarship is tenable for one academic year for a full-time scholar, or two consecutive academic years for a part-time scholar.
- 6.2. The scholarship may be tenable with any other scholarship, award or bursary, only with prior approval from the selection committee, providing the regulations of that scholarship allow co-tenure.
- 6.3. The School will ensure each student is supported by a capable and motivated supervisory team, including external advisors where required.

Supervisory Arrangements

Each student will be supervised by (a) a principal supervisor (b) an associate supervisor who steps into the principal supervision role if the original principal is absent and (c) external advisors who would be closely involved in progressing each milestone with the students and supervisors.

The students are responsible for providing meeting summaries and feedback to all members of the supervisory team. All members of the team will be invited to participate in the initial research proposal seminar and the final research presentation.

Students are also required to provide an annual progress report to the faculty postgraduate committee at Lincoln University.

7. Payments

The scholarship shall be made to the successful applicant in the form of a payment into the recipient's tuition fees account once fully registered for the Master of Landscape Architecture programme.

8. Applications

Candidates shall submit applications no later than 30 November annually.

These regulations shall take effect from July 2019.

PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application after a minimum of three months to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author. References will be stored for no longer than twelve months

I, agree to the above conditions with respect to my scholarship application(s) to Lincoln University.

Signed:..... Date:.....

ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Officer. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications, may prejudice your eligibility.

Please do not send original birth certificates or other original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. **Unless specifically requested, please do not send curriculum vitae.** Lincoln University accepts no responsibility to return original certificates and curriculum vitae.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. **All pages should be A4 size.**

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Officer.



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APPLICATION FORM

Student Information	
Family Name:	
First Name/s:	
Date of Birth:	
Postal address:	
Email address:	
Mobile number:	
Lincoln Student ID Number: <i>(if known)</i>	

Academic Information	
Course of Study at Lincoln including any majors or minors:	
Courses of Study at other institutions including any majors or minors:	
Please include the following: - Attach the following documents: Statement of research interest and/or proposed project for review - A copy of relevant project work	<input type="checkbox"/> Tick when attached
Please list any Academic Distinctions or awards:	

Financial Information	
Financial assistance being received or expected: <i>(other scholarships, bursaries, awards, student allowances, etc)</i>	

References

Please submit two confidential letters of reference with your application. One referee should be able to comment on your academic ability. One referee should be able to provide a character reference. The referees may email the reference directly to scholarships@lincoln.ac.nz

Please provide the name, title, address, phone number and email address for your two referees:

Referee 1:

Referee 2:

Declaration:

I declare that the information contained in and provided in connection with this application is true and correct. I **acknowledge that giving false or misleading information is a serious offence.**

Signature:

Date:

Please submit your application to the Lincoln University Scholarships Office no later than 30 November annually.

Candidates shall submit applications directly to the following addresses:

Scholarships Office
Lincoln University
PO Box 85084
Lincoln 7647
Christchurch

Phone: (03) 423 0000

Email: scholarships@lincoln.ac.nz

Web: www.lincoln.ac.nz/scholarships