



# Lincoln University School Leaver Scholarship

## Regulations

### 1. Purpose

This scholarship was established in 2018 to support students from the eligible schools (see appendix 1) who are admitted to Undergraduate or sub-degree study at Lincoln University.

### 2. Number/Value

Twenty-five scholarships shall be awarded by the Vice-Chancellor for 2019 (one for each of the schools listed in Appendix below) and shall comprise an amount of \$5,000.

- a) This amount is payable into the recipients' accommodation account in two equal instalments. These instalments shall be transferred as soon as possible after the last day to withdraw in each academic semester.
- b) Should a scholar withdraw from study at any time during the tenure of the scholarship, the value of the scholarship will not be refunded.

### 3. Eligibility

To be eligible to apply for the scholarship, the applicant shall:

- a) Be a current year 13 student at one of the eligible schools below in Appendix One.
- b) Apply for a full time Lincoln University Undergraduate or sub-degree programme.
- c) Have achieved NCEA level 2.
- d) Be entering their first year of tertiary study in the year immediately after the completion of NCEA Level 3 or equivalent.
- e) Must be a New Zealand citizen or Permanent Resident.

### 4. Selection Criteria

The criteria for selection shall be:

- a) Academic merit, and

- b) Assessment of a video clip provided by the applicant outlining why they think studying at Lincoln University would be advantageous for their future endeavours.

## **5. Selection Committee**

The scholarship shall be awarded by the Vice-Chancellor on the recommendation of a selection committee, which shall comprise of:

- a) Convenor of the Strategic Scholarships Committee or nominee, and
- b) Director, Student and Stakeholder Engagement or nominee, and
- c) A member of the Scholarships committee.

The selection committee may refrain from making an award if it finds no candidate of sufficient merit.

## **6. Tenure**

- a) The tenure of the scholarship is for a maximum of one academic year and is contingent upon the scholar passing all courses in that year.
- b) The scholarship is not tenable with any other Lincoln University funded scholarship.
- c) The scholarship is tenable with any other external scholarship, award or bursary, if their regulations allow co-tenure, with approval from the Lincoln University Scholarship convenor.

## **7. Reviews of Progress**

- a) Continuation of the scholarship for the second semester of study shall be conditional upon satisfactory academic progress. Lincoln University will review the academic progress of each scholar at the end of each semester.
- b) If the Vice-Chancellor, at any time, is satisfied that the scholar is not diligently pursuing their studies; or is not complying with the conditions of the scholarship; or is not making satisfactory progress, then the Vice-Chancellor may suspend or terminate any scholarship.

Note: Satisfactory academic progress is defined as having passed four courses in any one semester.

## **8. Application**

Please complete the application form below.

Completed applications should be emailed / posted to the Scholarships Office by 31 October 2018:

[scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz)

Scholarships Office  
Lincoln University  
PO Box 85084  
Lincoln 7647  
Canterbury

## Appendix 1: Eligible schools:

	School
1	Auckland Grammar School
2	Burnside High School
3	Cashmere High School
4	Chilton Saint James School
5	Columba College
6	Craighead Diocesan
7	Feilding High School
8	Hamilton Boys' High School
9	Hamilton Girls' High School
10	James Hargest College
11	Kristin School
12	Mount Albert Grammar
13	Nelson College
14	New Plymouth Boys' High School
15	Nga Tawa Diocesan School
16	Otago Girls' High School
17	Rangitoto College
18	St Patrick's College, Silverstream
19	St Paul's Collegiate School, Hamilton
20	St Peter's School, Cambridge
21	Waimea College
22	Waitaki Girls' High School
23	Wellington College
24	Westlake Boys' High School
25	Woodford House



**Lincoln University School Leaver Scholarship  
APPLICATION FORM**

Student Information	
Family Name:	
First Name/s:	
Date of Birth:	
Postal address:	
Email address:	
Mobile number:	
Lincoln Student ID Number: <i>(if known)</i>	

Academic Information	
Secondary School Attended: <i>(include years)</i>	
Academic Distinctions:	
Course of Study at Lincoln:	
Please attach copies of your most recent academic results to date.	Tick when attached <input type="checkbox"/>

Leadership Information	
Please send us a video clip (no longer than two minutes) outlining the reasons why you think studying at Lincoln University would be advantageous for your future endeavours. Please submit this to: <a href="mailto:scholarships@lincoln.ac.nz">scholarships@lincoln.ac.nz</a>	Tick when sent <input type="checkbox"/>

### References

Please submit two confidential letters of reference (one academic, one character). Complete the top section of the referee form and give it to each referee. Ask the referees to return their references direct to the Scholarships Office (scholarships@lincoln.ac.nz).

Please provide the name, title, address, phone number and email address for your two referees:

Referee 1:

Referee 2:

### Declaration:

I declare that the information contained in and provided in connection with this application is true and correct. **I acknowledge that giving false or misleading information is a serious offence.**

Signature:

Date:

**Please submit your application to the Lincoln University Scholarships Office no later than 31 October 2018.**

Candidates shall submit applications directly to the following address via either post or email:

Scholarships Office  
Lincoln University  
PO Box 85084  
Lincoln 7647

Phone: (03) 423-0044  
Email: [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz)

Web: [www.lincoln.ac.nz/scholarships](http://www.lincoln.ac.nz/scholarships)

## PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University will store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author.

I, ..... agree to the above conditions with respect to my scholarship application(s) to Lincoln University.

Signed:.....

Date:.....

## ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Office. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications may prejudice your eligibility.

If Official documents are requested as part of your scholarship application please do not send original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. **Unless specifically requested, please do not send a curriculum vitae.** Lincoln University accepts no responsibility to return original documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. **All pages should be A4 size.**

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office on 0800 10 60 10 or [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz)



Lincoln University Schools Scholarship

**REFEREES REPORT**

Applicant's Name: .....

Students ID Number:.....

Scholarship(s) Applied For: Lincoln University School Leaver Scholarship

This report is due by: 31 October 2018

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**Please provide a confidential reference on, or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicant's eligibility for the scholarship.**

Please email this report to [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz)

Referee's Name: *(Pls Print)*.....

Organisation:.....

Signature:.....Date:.....